



## Policy Manual – Human Resources

### H.M.08 – Workplace Safety and Insurance

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*The mission of Catholic Education in Hamilton-Wentworth, in union with our Bishop, is to enable all learners to realize the fullness of humanity of which Our Lord Jesus Christ is the mode*

#### **POLICY STATEMENT**

The Hamilton-Wentworth Catholic District School Board acknowledges its responsibility to report to the Workplace Safety and Insurance Board all work related accidents to its employees which require medical attention by a physician or which result in lost time from work beyond the day of accident. The employer is also mandated to make an offer of safe, suitable, and sustainable work.

#### **Purpose**

To provide a frame work and guidance for reporting all work related injury/illness.

To facilitate a return to work following an occupational injury / illness and to assist the employee with a safe, early return to work opportunity.

**Responsibility:** Superintendent of Human Resources

#### **Regulations**

The Workplace Safety and Insurance Act

(Revised Statutes of Ontario, 1997 Chapter 16, Schedule A) as revised from time to time.

The Occupational Health and Safety Act

(Revised statutes of Ontario 1990, Chapter 0.1 as amended).

Employment and Labour Act, S.O. 2000, c.41

H.M.07 Health and Safety of Employees

**Related Board Committee:** Committee of the Whole

#### **Policy Review Date:**

BM Original Policy Approved January 28, 1987

Revisions: 07 November 1995, 01 June 2004, 02 June 2009, 04 September 2012, 20 June 2017,

01 February 2022

To be reviewed every three years.